

Gladden Community House Food Pantry

Gladden Community House Food Pantry's Commitment to Volunteerism

Gladden Community House Food Pantry recognizes all volunteers as a vital component to providing much needed food resources to the families that come to us for food assistance. We encourage the participation of all people regardless of race, ancestry, place of origin, citizenship, creed, sex, sexual orientation, marital status, family status, age, or religious beliefs, in contributing to the goal of providing nutritious and satisfying food to central Ohio families in need.

Gladden Community House Food Pantry is committed to supporting and nurturing volunteerism by providing guidance, resources and recognition to all volunteers in a mutually beneficial relationship. We will ensure that volunteers are provided with meaningful assignments, treated fairly as equal coworkers, given effective supervision, offered appropriate involvement and participation, and are regularly recognized for work they do. Volunteers are essential to Gladden Community House. Whether it's one day a year or a few hours a week, your hands-on contributions of time and energy help us get food where and when it's needed most.

Emergency Contact:

Name

Relationship

Phone Number

Gladden Community House Food Pantry Volunteer Code of Conduct

The Gladden Community House Food Panty is committed to maintaining an environment where staff, volunteers and shoppers are accountable, respected and safe. We value the diverse contributions of all people regardless of their position, sexual preference, family status, age race, sex, disability, religion or national origin.

As a volunteer, I am committed to:

Personal responsibility

- Be dependable, recognizing the commitment and responsibility to my volunteer assignments(s)
- Accept assignments with an open mind and a willingness to learn
- Accept assignments consistent with my interest, abilities and available time
- Accept feedback from my supervisor in order to do the best job possible
- Avoid conflict of interest situations and refrain from actions that may be perceived as such. Volunteers should reveal any potential or actual conflicts of interest as they arise
- Refuse any tips or payment of any kind for my volunteer work
- Address ethical concerns by speaking directly with the person with whom I have the concern; and if and when necessary, report such to a volunteer coordinator

Respect

- Treat all individuals with a sense of dignity, respect, and worth. Make a personal commitment to be nonjudgmental about cultural differences and living conditions of each person with whom I work
- Avoid profane and abusive language and disruptive behavior that is dangerous to self and others
- Abstain from the use of cell phones, photo, audio or video recording equipment unless authorized
- Respect all confidential information. Volunteers are responsible for maintaining the confidentiality of all proprietary or privileged information to which they are exposed while serving as a volunteer, whether this information involves a single staff, volunteer, client or other person
- Abstain from pressuring anyone to accept my political, cultural, or religious beliefs
- Respect and use all equipment appropriately and as required for my assignment

Safety

- Never possessing or being under the influence of alcohol or illegal drugs at any time while serving as a volunteer at the Gladden Community House Food Pantry
- Abstain from any and all illegal activity
- Wear clean suitable clothing including closed toed shoes and nothing with offensive graphics or wording
- Follow safe workplace practices, including using appropriate personal safety equipment and reporting accidents, injuries, and unsafe situations
- Report suspicious activities to pantry staff

I, _____, recognize that I have a responsibility to adhere to the rules and procedures of this volunteer code of conduct. Failure to do so, or failure to satisfactorily perform my volunteer assignment, may be cause for dismissal.

Signature

Date